



[Welcome](#) [Find Openings](#) [Sign In](#)

## Job Detail



To apply for this **Director, Longitudinal Integrated Clerkship** position, click on [Apply for this position](#).

[Return to Previous Page](#)

[Email this position to a friend](#)

**Position Title:** Director, Longitudinal Integrated Clerkship  
**Position Number:** 2017-F090  
**School/College:** TCU and UNTHSC School of Medicine  
**Department:** Medical School - Medical Education 92110

### Position Description:

The TCU and UNTHSC School of Medicine is seeking applicants for the position of Director, for the four-year Longitudinal Integrated Clerkship (LIC). Under the direction of the Assistant Dean of Curriculum, the Director of the LIC will provide overall management of the four year LIC curriculum in Phase 1, 2 and 3 of the TCU and UNTHSC School of Medicine Curriculum. The LIC is an innovative model of clerkship education that enables medical students to simultaneously experience the eight core disciplines of clinical education in both ambulatory and inpatient settings following a panel of continuity patients. It also provides the students with a clinical experience that spans the entire four year curriculum in an integrated manner.

This position has collaborative oversight of the eight core Clerkship Directors and Academic Coordinators. This position requires flexible work hours and the ability to work autonomously.

### Duties and Essential Job Functions:

- 
- Work closely with the administration and faculty of TCU and UNTHSC to ensure that a quality four-year LIC curriculum is delivered, ensuring that the educational and clinical experiences meet departmental and medical school learning objectives for each student to develop individual competencies;
- Assist in the design of a comprehensive LIC and serve as course director of the LIC in Phase 1 and Phase 3
- Provide collaborative oversight and direction regarding LIC curriculum activities to the Clerkship Directors;
- Work collaboratively with the Phase 2 Clerkship Directors;
- Manage all phases of developing, organizing, delivering, and evaluating the LIC curriculum;
- Administer the LIC experience for students, including all weekly scheduled activities;
- Plan and administer student activities related to LIC with other courses and clerkships in the curriculum;
- Train students in the use of the curriculum and evaluation software for tracking patients encounters and procedures, evaluations and assessments through OAISS (online access student information software) or a similar computer software package;
- Arrange for training in electronic medical records and/or similar products;
- Ensure that all curriculum materials for the LIC are submitted by the clinical faculty in a timely fashion;

- Act as chief proctor for the NBME subject examinations;
- Work closely with the Assistant Dean, Assessment and Evaluation to develop reports related to the LIC;
- Support faculty development activities for the delivery of the LIC curriculum;
- Encourage and support diversity by creating an environment of professionalism, respect, tolerance, and acceptance;
- Attendance at appropriate committee meetings
- Other Duties as assigned

**Position Requirements:****Required Education and Experience:**

- MD degree preferred (DO, PhD will be considered if experience aligns with duties)
- Experience with management of Longitudinal Integrated Clerkship program
- 5 plus years administrative experience.
- Experience working with students from diverse backgrounds.
- Qualify for academic rank (Assistant Professor, Associate Professor, Professor) in a School of Medicine academic department.

**Knowledge, Skills & Abilities:**

- Knowledge of assessment, curricular revision, and grant writing.
- Proven ability to multi-task in a confidential and fast paced environment, managing multiple projects and assignments simultaneously.

**Physical Requirements (With or Without Accommodations):**

- Visual acuity to read information from computer screens, forms and other printed materials and information.
- Able to speak (enunciate) clearly in conversation and general communication.
- Hearing ability for verbal communication/conversation/responses via telephone, telephone systems, and face-to-face interactions.
- Manual dexterity for typing, writing, standing and reaching, flexibility, body movement for bending, crouching, walking, kneeling and prolonged sitting.
- Lifting and moving objects and equipment up to 10 lbs.

**Work Environment:**

- There are no harmful environmental conditions present for this job.
- The noise level in this work environment is usually moderate.

As an AA/EEO employer, TCU recruits, hires, and promotes qualified persons in all job classifications without regard to age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, genetic information, covered veteran status, or any other basis protected by law.

[Apply for this position](#)

[Return to Previous Page](#)

[Help](#)

